

## **The Corporation of the Village of Oil Springs Regular Meeting Minutes**

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Date: Tuesday, July 11, 2017  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor  
Andrea Burns-Antoine  
Rick Powell  
Matt Strangway  
Larry Wagner, Chair

Staff Member Present: Jennifer Turk, Clerk-Treasurer  
Darren Morningstar, Superintendent of Public Works

Public Attendance: Dave Graham, Intermediate Civil Engineer, MIG Engineering

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### **Call to Order**

Mayor Veen opened the meeting at 7:00 p.m.

### **Declaration of Pecuniary Interest/Conflict of Interest**

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### **Delegations**

7:00 p.m.-Dave Graham, Intermediate Civil Engineer, MIG Engineering

At this time Mr. Graham was welcomed to council.

Mr. Graham introduced himself to Council and staff.

Mr. Graham proceeded with the presentation of the preliminary design report for Oil Springs Line reconstruction, along with some larger maps that were included in the design report. Sewers from the 1970's and water mains were not included in the design, as they were in good condition.

Mr. Graham explained to council that the storm sewers ran on the north and south sides of Oil Springs Line and were undersized, only six inches, when compared to the recommended one foot diameter. This variation in size, along with variations in material, causes the collection of

debris. Attention was also brought to the location of the piping, which is mainly in clay tile. Since water is entering through the piping, this could cause issues with freezing and thawing.

Mr. Graham noted the good condition of the culvert and estimated it would last another ten to fifteen years, and is quite deep. If the culvert is replaced, could be smaller at 900mm. Interest was shown from Cogeco and Union Gas to upgrade utilities while the road is opened. Englobe provided no report to date. One may be expected the week of July 17.

Discussions took place regarding the three options provided:

- |  |                |
|--|----------------|
| 1. Shave and Pave  | \$ 373,794.85  |
| 2. Full Depth Pavement Replacement                               | \$ 581,113.41  |
| 3. Full Roadway and Storm Sewer Replacement with Curb and Gutter | \$1,015,281.41 |

Councillor Wagner inquired if the storm sewer could be replaced after the roadway was replaced. Mr. Graham advised that that would not be an ideal option as it could impact the new asphalt laid.

Discussions took place regarding the cost to install curbs and gutters were priced at \$42,000 and the cost to replace just the storm sewers in the 0.5 km stretch was priced at \$271,000.

At 7:20 p.m. Mr. Graham was thanked by the mayor for his presentation and made his exit from council.

Council further discussed the options as presented. Council directed staff to inquiry the following from MIG Engineering:

1. move the storm sewers to the sides of Oil Springs Line, so not to disturb the roadway. Possibly install storm sewers, curbs, and gutters in 2017, while the road would be paved in 2018. Phase in two (2) steps.
2. If option #1 (above) was not possible, council discussed going with Option #1 as presented by MIG; option #1: shave and pave.

***Motion #1 – Powell/Wagner: That the Preliminary Design Report for Oil Springs Line Reconstruction from Oil Heritage Road to Elizabeth Street as presented by MIG Engineering be noted as received and table until the August council meeting when an Englobe report is available for review.*** *Carried.*

### **Adoption of Council Meeting Minutes**

**Motion #2** – Burns-Antoine/Wagner: *That the minutes be adopted by council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom Information and Protection of Privacy Act:*

- *Regular Council Meeting, June 6, 2017*
- *Special Council Meeting, June 20, 2017*
- *Closed Minutes, June 6, 2017*

*Carried.*

### **Business Arising from Previous Meetings Minutes**

#### **Oil Springs Outdoor Concert**

Council was informed that there had been no liquor licence to date and if no licence was received by Wednesday they would apply for another one, costing an additional \$75. The stage was to arrive on Thursday morning, and the tent and ice trailer on Friday. The redesign of the bar area and the need for volunteers for setup was discussed.

#### **Alexandra-Inwood No. 158**

**Motion #3** – Burns-Antoine/Strangway: *That the Village of Oil Springs approve Alexandra-Inwood Lodge No. 158 to use the Youth Centre, free of charge for the July 15 Beef on a Bun dinner being served 3pm – 7pm.*

*Carried.*

Tickets will also be available at the door.

#### **Public Works Lawnmower**

Snapping in low gear still appears to be happening, and the U joints were replaced recently.

#### **Sidewalks**

No date had been set for sidewalk replacement throughout the Village from Concrete Systems. Council approved \$26,800 to be spent for 2017. Concrete Systems is to finish work on the community hall/post office ramp from 2016. The Superintendent of Public Works was directed to contact them again. It was indicated that the repair to the ramp was to start in May 2017.

Nothing further to discuss.

### **Opening Tenders/Requests for Proposals**

None.

### **Public Works Department**

At 7:20 p.m., Superintendent of Public Works, Darren Morningstar joined Council at this time and gave Council an update of the following items:

- A new salter and plow was ordered. The old salter and plow is to be tendered.

- Staff is to remove the old plow and brackets, if possible.
- Post office was painted light grey on the few raining days in the past week.
- Weeds were trimmed at the Youth Centre as directed by Parks & Recreation Committee member.
- Councillor Wagner inquired about the weeds by the batting cages and was informed that there was no way to get between the cage and fence to maintain the weeds conventionally. Public Works staff was directed to spray them to keep them under control.
- Wyoming Tree Service is trimming trees throughout the Village.
- Public Works staff has been busy cleaning up behind the Public Works yard. Approximately 500 lbs of steel was gathered to bring to the scrap yard. The rack of piping will be moved once it is cleaned up.
- Public Works staff busy cutting grass throughout the Village. Growing season has not slowed down.
- Discussions took place regarding 2613 Roady Park. Councillor Wagner was approached by the property owner to install gravel/stone where the grass easement is on the roadway. Property owner is to supply the gravel and the property owner is also going to install black matting to prevent weeds. A request of the Village tractor to level out the gravel/stone was approved by Council.
- Discussions of vine coming back on the hydro pole at 2613 Roady Park. Public Works staff directed to remove the vine.
- Councillor Powell asked Public Works staff to place woodchips along Memorial Tree Garden to help prevent weeds.

At 7:58 p.m., Darren made his exit from Council chambers.

### **Planning/Zoning**

Discussions took place regarding the summary of changes to the proposed official plan as drafted by the County of Lambton. A special meeting is taking place at the County on Wednesday, August 2 to review the changes. Council from each municipality, in Lambton County that uses the Planning Department, is asked to send in their comments by Monday, July 24, 2017.

### **Staff Reports**

**Motion #4** – Powell/Wagner: *That the following Staff Reports be noted as received and filed accordingly:*

9.1 OMI – May 2017 Monthly Wastewater Operating Report

9.2 OMI – May 2017 Monthly Water Operating Report

*Carried.*

**Motion #5** – Burns-Antoine/Wagner: That the following Staff Report No. 9.3 be noted as received by the Clerk-Treasurer, and that Council approve the Draft Asset Management Policy and the Draft Asset Management Strategy as presented. Carried.

**Motion #6** – Burns-Antoine/Powell: That the Village of Oil Springs Council hereby receives for information Staff Report No. 9.4 prepared by Jennifer Turk, Clerk-Treasurer and in doing so authorize the Clerk-Treasurer to bring forward a revised draft Code of Conduct, if needed, for Council, as well as a revised draft Procedural By-law in accordance with the provisions of Bill 68. Carried.

### **Councillors' Reports**

None.

### **Committee Meeting Minutes and Reports**

**Motion #7** – Wagner/Strangway: That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:

- 11.1 BRA – June Meeting Minutes
- 11.2 Lambton Group Police Service Board – Mar/April Reports
- 11.3 Lambton Group Police Service Board – Mar Minutes
- 11.4 SCRCA – June Minutes
- 11.5 Lambton County Fire Chiefs – May Minutes
- 11.6 BWP – Shareholder Meeting June 2017
- 11.7 Lambton County Historical Society – Minutes
- 11.8 MP, Marilyn Gladu – Roundtable June 23 Minutes
- 11.9 Lambton County Trails – July 6 Minutes

Carried.

### **By-laws**

**Motion #8** – Wagner/Burns-Antoine: That By-law No. 756 of 2017, a by-law to provide for the regulation of water supply in the Corporation of the Village of Oil Springs be read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

**Motion #9** – Powell/Burns-Antoine: That By-law No. 757 of 2017, being a By-law to levy taxes for the year 2017 for the Corporation of the Village of Oil Springs be taken as read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

**Motion #10** – Strangway/Powell: That Bylaw No. 758 of 2017, being a by-law to establish and regulate water and sanitary sewer rates and charges within the Corporation of the Village of Oil Springs be taken as read a first, second, and third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

### **Correspondence – Action Required Items**

**Motion #11** – Burns-Antoine/Wagner: That Action Required Item No. 13.1 be noted as received from OMAFRA regarding OCIF Top Up Funding and that Staff be directed to send in an application for Oil Springs Line Reconstruction from Elizabeth Street to the bridge. That Staff be directed to investigate into seeking assistance from Fairtax for compiling an application for the said funds for the said project and that Staff be directed to compile a report for the next council meeting for council to review. Carried.

**Motion #12** – Wagner/Strangway: That the following Action Required Items be noted as received and filed accordingly:

- 13.2 K. Shaw – School Closing Opportunity
- 13.3 Warden’s Charity Picnic – Golf and BBQ
- 13.4 New Tecumseth – Ontario Carbon Tax Resolution
- 13.5 Township of Pickle Lake – Environment and Climate Change Resolution
- 13.6 RealTax – Bill 68 Update
- 13.7 Municipality of Brockton – Conservation Authorities Act Resolution
- 13.8 Township of Edwardsburgh Cardinal – Bill 7 Resolution
- 13.10 Town of Petrolia – Water Reservoir Grand Opening
- 13.11 North Stormont – Conservative Authorities Act Resolution Carried.

**Motion #13** – Burns-Antoine/Powell: That the following Action Required Item No. 13.9 from Lambton County 4-H be noted as received and that Staff be directed to give a 2 shirts, and 2 water bottles as door prizes as requested. Carried.

**Motion #14** – Strangway/Burns-Antoine: That the following Action Required Item No. 13.11 from LTG Auto Sales requested their water bill be changed from duplex to a single unit be noted as received and approved by Village Council provided the following take place:

- All plumbing fixtures be removed and capped from one of the units in order to qualify as a single unit.
- All work is to be completed by a licensed plumber.
- All work is inspected by the Public Works Superintendent. Carried.

### **Correspondence – Recommended Reading**

**Motion #15** – Wagner/Powell: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 14.1 AMO – WatchFile June 8, 15, 22, 29, and July 6, 2017
- 14.2 Ministry of Education – Strength Rural and Northern Education Carried.

### **Closed Meeting Session**

At 8:30 p.m., Council moved into Closed Session.

**Motion #16** – Burns-Antoine/Wagner: That Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

a) Personal matter about an identifiable individual, including municipal or local board employees

- Four (4) Property Standards Complaints for four (4) separate addresses
- Animal Control Complaint Carried.

Council reconvened to their open session of the agenda at 8:55 p.m.

**Motion #17:** Powell/Burns-Antoine: That the Closed Session be adjourned. Carried.

### **Motions Made from Closed Session Discussion**

**Motion #18** – Wagner/Burns-Antoine: That Staff be directed to send the following property owners property standards letters for the following properties:

- 4590 Oil Springs Line
- 4552 Victoria Street
- 2594 Kelly Road Carried.

**Motion #19** – Strangway/Powell: That the County be instructed to proceed with property standards for the following addresses:

- 4609 Oil Springs Line Carried.

**Motion #20** – Burns-Antoine/Wagner: That Staff be directed to send a letter to address the animal control issue for the following address:

- 4686 Oil Springs Line
- regarding the chicken. Carried.

**Motion #21** – Burns-Antoine/Wagner: That the County be directed to address the long grass/weeds at the following address:

- 2611 Oil Heritage Road Carried.

### **New Business**

#### **Garbage Pickup**

Discussions took place regarding garbage not being picked up at certain addresses. Staff directed to investigate why garbage is not being picked up. Councillor Wagner noted there appears to be a new driver.

#### **Pool Fence By-law**

Discussions took place regarding the addition of the said item onto tax notices, as they are already on water bills.

Building Permit

Councillor Wagner inquired when a building permit was required. Staff informed Council that building permits are required for buildings over 100 sq ft (10x10).

Accounts

**Motion #22** – Burns-Antoine/Wagner: *That the Accounts as listed be approved by the Village of Oil Springs for payment:*

17.1 Village of Oil Springs General Pay List – June 7 – July 11, 2017 Carried.

Approval of Confirming By-law

**Motion #23** – Powell/Strangway: *That By-law No. 759 of 2017, being a by-law to confirm all resolutions of the Council Meeting held July 11, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 9:10 p.m.

**Motion #24** – Wagner/Burns-Antoine: *That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, August 8, 2017, commencing at 7:00 p.m.* Carried.

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Mayor

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Clerk