

The Corporation of the Village of Oil Springs Regular Meeting Minutes

Date: Tuesday, December 20, 2016
Time: 7:00 p.m.
Location: Village of Oil Springs Council Chambers
4591 Oil Springs Line, Oil Springs, ON

Council Members Present: Ian Veen, Mayor
Andrea Burns-Antoine
Rick Powell
Matt Strangway
Larry Wagner

Staff Member Present: Jennifer Turk, Clerk-Treasurer

Call to Order

Mayor Veen opened the meeting at 7:00 p.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one member of Council at this time. Mayor Veen requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

Delegations

7:00 p.m. – Greg Cameron, Cam-Ron Insurance, and Tony Commisso, Frank Cowan Insurance

Mayor Veen welcomed Mr. Cameron and Mr. Commisso into Council chambers.

Mr. Cameron thanked Council for the invite to attend Council and review the 2017 Insurance Policy.

Mr. Commisso explained to Council his role with Frank Cowan Company as the Village's Account Manager.

Mr. Commisso continued with the review of the 2017 policy starting with the changes to the insurance program as stated on page 12 of the policy, including Cyber Risk Insurance as outlined on page 13 of the policy.

Mr. Commisso reviewed Critical Illness Coverage Highlights as outlined on page 35 of the policy. Mr. Commisso reminded Council if they are interested, there is a one page application to be filled out and sent to Cam-Ron Insurance for processing.

At 7:10 p.m., Darren Morningstar entered Council chambers.

Mr. Commisso reviewed with Council that currently there are eight (8) claims with one (1) still open, that have been submitted to Frank Cowan for payment. Discussions took place regarding these claims where the claimant doesn't take responsibility for their actions. Mr. Commisso indicated that a possible solution is a resolution to AMO to fight for a law change.

At 7:15 p.m., Mayor Veen thanked Mr. Cameron and Mr. Commisso for attending Council to review the 2017 policy, and they made their exit from Council chambers.

Motion #1 – *Strangway/Burns-Antoine: That the 2017 Municipal Insurance Policy Program – Renewal, as presented by Frank Cowan Company and Cam-Ron Insurance be noted as received, approved and filed accordingly.* *Carried.*

Adoption of Council Meeting Minutes

Motion #2 – Powell/Wagner: *That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:*

- *Water/Sewer Budget Meeting, December 5, 2016*
- *Regular Council Meeting, December 6, 2016*
- *Closed Council Meeting Minutes December 6, 2016* *Carried.*

Business Arising from Previous Meetings Minutes

Garbage/Recycling

The Clerk informed Council regarding additional information that came to light, from the RFP that was approved for distribution at the December 6 Council meeting. The office was informed that the municipality has two (2) contracts with Bluewater Recycling. One contract ends December 31, 2017 for recycling and the other contract for garbage expires April 30, 2017.

Motion #3 – Burns-Antoine/Wagner: *that the recommendation from the Clerk-Treasurer to proceed with a garbage contract extension with Bluewater Recycling until December 31, 2017 be approved and that the RFP for Garbage/Recycling services for the Village of Oil Springs be noted to begin January 1, 2018 with a closing tender date of Friday, November 3, 2017. Carried*

Chlorine Analyzer

Discussions took place regarding the maintenance/repair needed to the chlorine analyzer. Quotes received for replacing the parts was just as much as purchasing a new one for the Oil Springs Water Distribution System.

Motion #4 – Wagner/Powell: *That the following quote for the purchase of a new chlorine analyzer be noted as received and Council direct staff to proceed with ordering the equipment at a cost of \$4,825.00 plus HST and that the funds for the said equipment be taken out of Water Reserves.* *Carried.*

Oil Springs Growth Committee

The Clerk updated Council of the balance of funds leftover from the said group that was budgeted for 2016.

Motion #5 – Wagner/Burns-Antoine: *That the \$928.76 balance left in the Oil Springs Growth Committee account be transferred to the Oil Springs Growth Committee Reserve Account.* *Carried.*

Opening Tenders/Requests for Proposals

None.

Public Works Department

At 7:23 p.m., Superintendent of Public Works, Darren Morningstar joined Council at this time. The Superintendent of Public Works gave Council an update of the following items:

- Recurring leak at the blow off on Richmond Street. OMI has recommended a contractor to repair the leak. Contractor name is Vozza from Sarnia.
- Quote received from Corix for water supplies to have in stock is approximately \$5,100. Mr. Morningstar was reminded to submit quotes to the Clerk prior to Council meeting

so Council has time to review any quotes. Council directed staff to defer the quote until January 2017 council meeting.

- ABS module on truck repaired.
- No other mechanical issues with equipment at this time except maintenance of oil changes.
- Load of salt was delivered December 19
- Discussion of snow removal processes as Council feels the removal of snow is taking too long. Snow is to be removed from the downtown area to prevent slip and falls.
- Mayor Veen indicated he received information of a slip and fall on the sidewalk at 4462 Oil Springs Line. Mr. Morningstar indicated to Council that the sidewalk in that area was plowed and salted
- Discussion of past practices of having the Township of Enniskillen “wing back” some roadways in Oil Springs as a courtesy due to Oil Springs not having proper equipment to deal with excessive amounts of snow. Township of Enniskillen Superintendent of Public Works has informed Mr. Morningstar that they will no longer provide that service due to liability.
- Pavement Presentation was informative. MSO to be contacted for quote for type of procedure called “slurry seal”, to be done of certain Village roadways. Rough cost obtained is \$19,000 per kilometer from Etobicoke, Ontario. Other contractors to be contacted such as Miller in Gromley, Ontario. Mayor Veen indicated that there are different grades of asphalt and bonding. Mr. Morningstar was reminded that a minimum of three (3) quotes are to be obtained for 2017 budget.
- Mr. Joel Butler, Village of Oil Springs’s Call-in, Seasonal Snow Plow Operator will be attending tonight’s Holiday Open House for Council to meet.
- Mayor Veen reminded Mr. Morningstar to wash the equipment off from the salt to prolong longevity.
- Mayor Veen also indicated to Mr. Morningstar to use the road drag to break up any icy sections on the gravel roads when the weather is too cold for salt to work properly.

Planning/Zoning

None.

Staff Reports

Motion #6 – Wagner/Powell: *That the following Staff Reports be noted as received and filed accordingly:*

9.1 CH2M Hill OMI –November 2016 Monthly Report

9.2 MPAC – 2017 Budget and Municipal Levy

9.3 J. Turk – Community Hall Ramp Discrepancies *Carried.*

Discussions took place regarding the discrepancies that were noted in Staff Report #9.3. Mr. Morningstar, along with the contractor have been working together solve the issues noted.

Councillors’ Reports

Councillor Burns-Antoine discussed with Council the importance of acknowledging the achievements that have taken place throughout the Village from service clubs and individuals who have donated their time and money to improve the community. Discussions included possible appreciation dinner in February, possible plaques of acknowledgement. Council directed staff to send letter of appreciation to The Oil Springs Optimist Club for the East End Park, West End Park, and the continuation of providing upgrades to the basketball court at West End Park. Council also directed staff to send a letter of appreciation to Ms. Dianne McLean and Carl Gadsby for the time and money spent on the construction of two (2) benches at the Cenotaph.

Motion #7 – Powell/Strangway: That the recommendation from Councillor Burns-Antoine regarding the direction to the Clerk to send out letters of appreciation to service clubs and individuals who have made a difference in the Village, be noted as received and approved by Council. That Council will provide direction to staff as to who the individuals are that will receive a letter of appreciation. Carried.

Committee Meeting Minutes and Reports

Motion #8 – Wagner/Strangway: That the following Committee Meeting Minutes and Reports be noted as received and filed accordingly:

11.1 SCRCA –December 8, 2016 Minutes Carried.

By-laws

Motion #9 – Burns-Antoine/Powell: That By-law #734 of 2016, A By-Law of the Corporation of The Village of Oil Springs to authorize the execution of a Standard Trust Agreement with The Village of Oil Springs and Oil Springs Optimist Club in regards to the basketball court located at West End Park, Oil Springs Line, Oil Springs, Ontario be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Motion #10 – Burns-Antoine/Wagner: That By-law #735 of 2016, A By-Law of the Corporation of The Village of Oil Springs authorizing the borrowing of money to meet current expenditures of the Council of The Village of Oil Springs for the year 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Motion #11 – Powell/Wagner: That By-law #736 of 2016, Being a By-law to authorize a Water Operations Agreement between the Corporation of the Village of Oil Springs and Ch2M Hill OMI be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly. Carried.

Correspondence – Action Required Items

Motion #12 – Strangway/Wagner: That the following Action Required items be noted as received and filed accordingly:

- 13.1 Town of Lakeshore – Resolution ARP
- 13.2 Veterans & Troops – Legion Ad
- 13.3 BRAZ – Tree Chipping Program
- 13.4 Richmond Hill – Resolution - Support Postal Banking Carried.

Motion #13 – Burns-Antoine/Powell: That the following Action Required Item #13.5 from Township of Zorra regarding inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges be noted as received and supported by the Village of Oil Springs Council. Carried.

Correspondence – Recommended Reading

Motion #14 – Burns-Antoine/Wagner: That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.

- 14.1 AMO Watchfile – December 8, & 15, 2016
- 14.2 OPG – Background Information Carried.

New Business

Ontario 150 Community Capital Program

The Clerk informed Council that correspondence was received regarding the said fund, and that the Village did not make the selection to receive funds for retrofitting the lights at the Youth Centre.

Accounts

Motion #15 – *Wagner/Powell: That the Accounts as listed be approved by the Village of Oil Springs Council for payment:*

- 17.1 Village of Oil Springs General Pay List – December 7 - 20, 2016
- 17.2 OGRA – 2017 Membership
- 17.3 Lambton County Clerks – 2016 Membership
- 17.4 Ontario Trails Council – 2017 Membership Carried.

Approval of Confirming By-law

Motion #16 – *Burns-Antoine/Powell: That By-law No. 737 of 2016, being a By-law to confirm all resolutions of the Council Meeting held December 20, 2016 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.* Carried.

Adjournment

Adjournment of the Regular Council Meeting took place at 7:55 p.m.

Motion# 17 – *Wagner/Strangway: That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, January 10, 2017, commencing at 7:00 p.m.* Carried.

Mayor

Clerk