

## The Corporation of the Village of Oil Springs Regular Meeting Agenda

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Date: Tuesday, April 4, 2017  
Time: 7:00 p.m.  
Location: Village of Oil Springs Council Chambers  
4591 Oil Springs Line, Oil Springs, ON

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1. **Call to Order:** 7:00 p.m.
  
2. **Declaration of Pecuniary Interest**
  
3. **Delegations**  
None.
  
4. **Adoption of Council Meeting Minutes**  
RECOMMENDATION  
That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:
  - Regular Council Meeting, March 7, 2017 *(Copy #4.1)*
  - Closed Minutes, March 7, 2017, 7:45 p.m.
  - Closed Minutes, March 7, 2017, 8:15 p.m.
  
5. **Business Arising from Previous Minutes Meetings**  
None.
  
6. **Opening of Tenders/RFQ's**  
6.1 Main Station Generator – Fuel Line Quote
  
7. **Public Works Department**  
7.1 Report from Superintendent of Public Works *(Copy #7.1)*
  
8. **Planning/Zoning Issues**  
8.1 Official Plan and Zoning By-law - Update

9. **Staff Reports**
- 9.1 D. Morningstar – 2017 Infrastructure Projects - Quotes (Copy #9.1)
  - 9.2 J. Turk – Update to Discipline Policy (Copy #9.2)
  - 9.3 J. Turk – Pre-Job Safety meeting Policy (Copy #9.3)
  - 9.4 J. Turk – Work Order Policy (Copy #9.4)
  - 9.5 J. Turk – Update to Superintendent of Public Works Job Description (Copy #9.5)
  - 9.6 OMI – Water Monthly Report – February (Copy #9.6)
  - 9.7 OMI – Sanitary Sewer Monthly Report – February (Copy #9.7)
  - 9.8 MOE – Landfill Annual Inspection (Copy #9.8)
  - 9.9 OMI – 2016 Annual Water Report (Copy #9.9)
  - 9.10 J. Turk – Oil City/Oil Springs Reservoir Repairs (Copy #9.10)
10. **Councillors’ Reports**  
None
11. **Committee Meeting Minutes and Reports**
- 11.1 Fire – OAFCA Conference (Copy #11.1)
  - 11.2 SCRCA – February 16 Minutes (Copy #11.2)
  - 11.3 BRA – March 16 Minutes (Copy #11.3)
  - 11.4 Lambton County Historical Society – Minutes (Copy #11.4)
  - 11.5 Cemetery Committee – February 22 Minutes (Copy #11.5)
  - 11.6 Joint Fire Commission – November 2016 Minutes (Copy #11.6)
  - 11.7 SCRCA – Conservation Update March 2017 (Copy #11.7)
12. **By-laws**
- 12.1 By-law #742 of 2017 – Automatic Aid Agreement (Copy #12.1)
  - 12.2 By-law #743 of 2017 – Cemetery By-law (Copy #12.2)
  - 12.3 By-law #744 of 2017 – Weed Inspector Appointment (Copy #12.3)
  - 12.4 By-law #745 of 2017 – Alternative Voting 2018 Election (Copy #12.4)
13. **Correspondence – Action Required Items**
- 13.1 County of Lambton - Annual Warden’s Banquet (Copy #13.1)
  - 13.2 Public Health – Larvicide Application 2017 (Copy #13.2)
  - 13.3 Oil Springs Baseball Association – Letter of Request (Copy #13.3)
  - 13.4 Lambton College – Unveiling of Project (Copy #13.4)
  - 13.5 Township of Hornepayne – Fire Dept. infrastructure Resolution (Copy #13.5)
  - 13.6 SCRCA – 2017/2018 Visitor’s Guide Advertisement (Copy #13.6)
14. **Correspondence – Recommended Reading**  
RECOMMENDATION  
That the Correspondence relating to “Recommended Reading” not otherwise addressed by resolution, be noted as received by the Village of Oil Springs Council, and filed accordingly.
- 14.1 AMO – WatchFile March 2, 9, 16, 23, 30, 2017 (Copy #14.1)
  - 14.2 MPP, Sylvia Jones – PC Critic for Infrastructure (Copy #14.2)
  - 14.3 MOI – 2017 Infrastructure Update (Copy #14.3)
  - 14.4 Ministry of Education – Pupil Accommodation Reviews (Copy #14.4)

15. **Closed Meeting Session - If necessary**

15.1 That the Mayor requests that Council go In Camera to discuss the following:

- a) personal matters about an identifiable individual, including municipal or local board employees;
- **Public Works Staff**
  - **MPAC – Minutes of Settlement**
  - **4616 Oil Springs Line**

16. **New Business**

16.1 Road Tour of Municipal Infrastructure Projects 2017

17. **Accounts**

RECOMMENDATION

That the Accounts as listed be approved by the Village of Oil Springs Council for payment:

17.1 Village of Oil Springs General Pay List – March 8 – April 4, 2017

18. **Approval of Confirming By-law**

RECOMMENDATION

That By-law No. 746 of 2017, being a by-law to confirm all resolutions of the Council Meeting held April 7, 2017 be taken as read a first, second, third reading and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

19. **Adjournment of Meeting**

RECOMMENDATION

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Tuesday, May 9, 2017 @ 7 p.m.

Jennifer Turk  
March 31, 2017  
Clerk-Treasurer